

**¹Summary of Policies for
Department Resources for Travel Fellowships and Research Support**
(excerpted from Graduate Handbook which is final word on policy)
Updated 1/2024

Warden funds, are available to **all graduate students** in the department.
RAC funds, are available **only** to students in the **Clinical** program

1. September 15th for travel or research activities between September 30th and January 30th.
2. January 30th for the period between February 1st and June 30th.
3. June 1st for the period between July 1st and September 30th.

Requests for research funds may be submitted at other times if needed but we have a better sense of how much money we can give if they are submitted at the travel request deadlines.

Policies for Support of Travel

Forms are available from the main office or department web site. Use the forms that say updated 3/2012 in the lower right corner.

Warden:

- one conference per year, defined as the period between October 1st and September 30th
- only first authors
- amount varies depending on fluctuations in market conditions that affect the UNL Foundation source of those funds--typical awards have ranged from \$225-\$500.

RAC for Clinical Students:

- first or second authors
- may be used for more than one trip
- maximum of \$600 per year from all sources.
- Clinical students need only submit one form – RAC and Warden requests are consider simultaneously.

Receiving Your Travel Money

Once your application is completed and approved by RAC/Warden committee your award will be posted to your student account (usually takes 3-4 weeks).

Prior to the trip, you must file a **Pre-Trip** through concur and pay for travel insurance (25 cents per day) at <https://hr.unl.edu/riskmanagement/studenttrip.shtml/> on the Student Field Trip link.

Policies for Support of Research

- Complete the applications available on the department web site or in the main office. Use forms labeled updated on 3/2012.
- Budget items that will NOT be considered for funding by either RAC or Warden, include payment for data entry or computer programming services. Equipment becomes the property of the department/program that paid for it.
- Both RAC and Warden support for general research is limited to \$500 per student each year, depending on availability of funds.
- Submit by deadlines for travel support, if possible.
- For Warden, cannot receive travel and research money in the same funding period (e.g., Sept-Jan.).
- RAC research funds are independent of travel and may be submitted simultaneously with travel requests.
- Research Awards will be posted to your student account.

Examples of Travel and Research Funding for Graduate Students if Maximum Amount Available.				
	Fall	Spring	Summer	Annual Allowed Totals All Sources
Clinical Student	\$225 Warden, \$125 RAC (1 st author on poster at ABCT)	\$350 RAC (2 nd author on poster for APLS) \$500 research from Warden		\$600 travel \$500 research
Other Program Areas	\$500 for research	\$225 Warden for APLS		\$225 travel \$500 research