

PSYCHOLOGY

CURRICULUM VITAE

Jane Doe

1122 Normal Street No. 302
Lincoln, NE 68503
Phone (402) 555-1212
E-mail jdoe8@bigred.unl.edu

Comment [AL1]: Look over here for helpful tips!

Not necessary to have any color or design elements to a CV, if you do use one make sure it is not distracting

EDUCATION

2019 **B.A. Psychology**
University of Nebraska – Lincoln (UNL)
Major:
Minor:

Honors Thesis: *(Title of your thesis)*

List most recent degree first

If you completed a thesis, be sure to include it on your CV, same advice for MA and PhD

Choose a readable font (e.g., Times, Arial, Calibri) and size (11 to 12 point). List MA once obtained, can list as PhD Candidate with anticipated graduate date once comps are passed

Supervisors: *(Name of professors who supervised your thesis)*

Include any scholarships, awards, or grants (e.g., NSF GRF) you have received, in addition to relevant honors. Be sure to use full names of awards and not acronyms as these are not always common knowledge (e.g. NSF GRF)

GRANTS, HONORS, & SCHOLARSHIPS

Include the date you received the award, listing the most recent first

2022- National Sciences Foundation Graduate Research Fellowship
2019-2022 Othmer Fellowship, University of Nebraska – Lincoln
2018-2019 McNair Scholar
2017 A & M Waters Scholarship
2016-2017 Charles & Emma Novotny Scholarship
2015 William Randolph Hearst Foundation Scholarship
2015 Ruth & Carl Olenberger Scholarship
2015-2016 G. Bremer Memorial Scholarship
2015 Elmer Rhoden Merit Scholarship
2015-2019 Dean's List, College of Arts & Sciences

More junior students may opt to have experience sections precede publications/presentations but it is standard for pubs and presentations to appear very early in CV

PUBLICATIONS

Doe, J., & Professor, J. (2021). Testing Models of Self-Esteem Training in a High School Class: Toward Developing Applied Techniques for Teachers. *Educational Psychology, 12, 514-520.*

Do not list manuscripts under review as publications, you have no way of knowing whether these will be published. Have a separate "Under Review/Revision" section. For manuscripts that have been rejected but a revision has been invited, you can explicitly list in the citation that it is a manuscript being revised for resubmission to Journal X. Do not list the journal you have submitted to otherwise as there is no indication it will be published there

UNDER REVIEW/REVISION

Doe, J., & Professor, J. (2023). Examining the role of peer pressure on risky decision making. Manuscript being revised for resubmission to *Educational Psychology*.

Doe, J., & Professor, J. (2023). Examining the impact of spatial training on mathematical ability. Manuscript submitted for publication.

PRESENTATIONS

Doe, J., & Professor, J. (March, 2006). *False memory effects on an implicit memory task*. Poster presented at the Undergraduate Research Symposium at the University of Nebraska-Lincoln, Lincoln, NE.

Doe, J., & Redbird, J., & Professor, J. (September, 2004). *False memory effects on learning tasks in large group settings*. Paper presented at the annual meeting of the Midwestern Psychological Association, Chicago, IL.

This section is for conference presentations. Should be explicit whether it is a poster or a paper (presentation). If you submit to conferences that

1" margins

RESEARCH EXPERIENCE

Summer Research Assistant
Department of Psychology
University of Nebraska-Lincoln,
2019-2020

Responsibilities:

I assisted Dr. Richard Servatti with an anxiety research project. My specific responsibilities including serving as an actor-facilitator, creating anxiety-response behaviors in subjects during videotaped session, coding the video-taped sessions, and assisting with the analysis and dissemination of findings.

Research Assistant
Department of Psychology
University of Nebraska- Lincoln
2018 – 2019.

Responsibilities:

I worked under supervision of Dr. Ann Miller and was the only undergraduate selected to organize and teach an experimental class at a local high school to test a model of self-esteem training. My specific responsibilities included organizing and teaching the class, conducting pre- and post- assessments of self-esteem, scoring psychological measuring, and entering the data into a database.

Research Assistant
Department of Psychology
University of Nebraska-Lincoln
2017-2018

Responsibilities:

I assisted Dr. Jane Professor in a research project involving investigating implicit and explicit false memory across a variety of tasks. Duties included programming, running subjects, statistical analysis of the data, and supervision of other research assistants.

TEACHING EXPERIENCE

Teaching Assistant
PSYC 101
University of Nebraska-Lincoln
2021-2022

Responsibilities: *(Brief description of your role)*

PROFESSIONAL EXPERIENCE

Co-Therapist
Lincoln Center for Child Study
2006

Responsibilities:

I observed and assisted with individual child and adolescent therapy, including testing, diagnosis, and care presentation.

Crisis Advocate
H.E.L.P. Hotline
2005-Present

Responsibilities:

I was a crisis counselor for a 24- hour child abuse hotline. Responsibilities included crisis intervention, education, and counseling to parents. This position required the ability to assess the nature and intensity of the client's problem quickly and to develop a therapeutic response in one confidential telephone call.

Again, list your activities with the most recent first

Include a brief summary of your involvement in the lab and highlight specific tasks that you were responsible for. Be sure to use action verbs!

Includes your involvement in research labs, specifically your graduate RA experience and relevant undergraduate experience, could also provide a description of position responsibilities

Experience should be ordered from most recent experience. If you have spent multiple semesters in the same position, do not need to provide a separate description for each, just one overall description with relevant dates noted.

Please note that academic CVs do not always contain description of activities inasmuch as a listing of positions, but for annual evaluation purposes the description would be useful

This section is for any teaching experience you have, which could be T.A. positions, course instructor positions, adjunct positions (if teaching at another institution), etc.. Again, CVs do not always contain description of responsibilities but could be helpful for annual review purposes, list most recent experiences first

This section is for any relevant professional experiences not listed in teaching or research sections (e.g. clinical placements, community contracts). No need to list previous employment unrelated to graduate school but a great place to list other relevant professional activities

Intern

Private Practice of Richard X. Lamping, Ph.D
2005

Responsibilities:

I obtained psycho-medical histories, observed therapy sessions, and discussed treatment plans and therapeutic techniques with the doctor.

PROFESSIONAL AFFILIATIONS

2018-Present Student member of the American Psychological Society

In this section, list any affiliations you are a part of, such as APA or national honor Societies (e.g. Sigma XI)

RESEARCH TRAINING AND SKILLS

Proficient in C++, Python, and Matlab
Experience with R (could list specific package use)
Eyetracking experience (SR Research Eyelink 1000; Tobii Goggles)
Experience with TDCS for neurostimulation

This is the place to highlight proficiency in relevant skills. May be programming or statistical languages, technological expertise, or methodological expertise (e.g. eyetracking, EEG, fMRI, neurostimulation)

Optional Categories (if applicable):

- Student supervision (if you have taken the lead on, or co-supervised junior trainees in your lab)
- Certifications – must be relevant and up-to-date
- Licensures
- Community Service
- Professional Development (workshops, seminars, in-service presentations)
- Service and Service Learning
- Any additional relevant categories

Other Helpful Hints

- Start your CV today and always keep it up-to-date
- Save multiple drafts (with the date you updated it)
- Be consistent – either spell out the entire word or use abbreviations throughout the entire CV, do not go back and forth
- Use spell check
- Have others in your discipline, and in particular your advisor, review it

